Dance Element
STUDIOS
Celebrating 40 Years

Studio Handbook 2027

Celebrating 40 years of dance in 2027!

Welcome to Dance Element Studios

Celebrating 40 years of dance in 2027!

A very warm welcome to all our new and returning families. We are delighted to have you as part of the Dance Element Studios (DES) family as we celebrate this exciting milestone together.
At DES, we believe dance is about so much more than learning steps. It's about building confidence, discovering potential, developing creativity and creating lasting friendships in a safe, supportive and nurturing environment.

Our dedicated team of highly skilled and passionate teachers is committed to inspiring every student, encouraging individual growth and fostering a lifelong love of dance.

For 40 years, we have proudly shared our passion for dance with our community, and we look forward to another wonderful year of learning, growth, achievement and unforgettable memories.

Thank you for choosing Dance Element Studios and being part of our journey.

Natalie Newling
Owner & Director



Where To Find Us

Hornsby Studio	Asquith Studio
Storey Park Community Centre 12 Old Berowra Road, Hornsby, 2077	Asquith Church of Christ 3 Amor Street, Asquith, 2077

School Studios
Wahroonga Adventist School (WAS)
Gordon West Public School (GWPS)
Our Lady of Perpetual Succor Catholic Primary School (OLPS)

www.danceelementstudios.com.au

@danceelementstudios

@danceelementstudios

0479 087 581

danceelementstudios@gmail.com

Enrolment

All students are required to complete a new enrolment form at the beginning of each dance year. Families are responsible for notifying the DES office promptly of any changes to their contact information or relevant medical details.

Student placement into appropriate class levels is carefully considered, taking into account each student's development, confidence and safety to ensure they are placed in an environment where they can thrive.

A $50 deposit is required upon enrolment to secure each student's place in their chosen class.

The 2027 annual enrolment fee is $25 per family. This fee covers the student's insurance for the year, along with associated administration and processing costs.



Student Code of Conduct

All students enrolled at DES are expected to uphold our Code of Conduct. This helps ensure that students, teachers and families are treated with respect, kindness and fairness.
All students are expected to:

- Attend all classes wearing the correct DES uniform.
- Listen to and follow the instructions of all DES teachers and staff.
- Treat teachers, staff and fellow students with kindness and respect.
- Refrain from bullying, exclusion or unkind behaviour of any kind.
- Keep mobile phones away during class time;
  Phone use is limited to before and after class.
- Participate in all classes with a positive attitude, enthusiasm and a willingness to learn.
- Encourage and support fellow dancers, celebrating each other's achievements.

Child Safety & Welfare

The safety and wellbeing of every child in our care is a priority.
We are committed to providing a safe, supportive and appropriately supervised environment for all students.
All DES staff members hold a current Working With Children Check and undergo appropriate screening prior to commencing employment.

DES assumes responsibility for the supervision and care of students during their scheduled class times.
Before and after classes, responsibility for students remains with their parent or guardian. Parents and guardians are asked to ensure students are dropped off and collected promptly around their scheduled class times.

All classes follow safe dance practices appropriate to the age and ability of students. Classes incorporate structured warm-ups and stretching to help prepare students for physical activity and support safe participation in dance.

Terms & Conditions of Enrolment

Fees & Payments

All fees are payable within 7 days of the invoice date. A 10% late payment fee will apply to invoices not paid by the due date. All fees are strictly non-refundable, including in circumstances of missed classes, change of mind or withdrawal from classes.

Missed Classes & Make-Up Lessons

DES offers make-up lessons for students who are unable to attend their scheduled class. Make-up lessons must be arranged by emailing danceelementstudios@gmail.com.
In cases of illness where a student is absent for three or more consecutive weeks, DES may offer account credit upon receipt of a valid medical certificate.
All credit requests are subject to approval by DES.

Behaviour & Respect

All students are expected to demonstrate consideration, kindness and respect towards teachers, staff and fellow students.
Bullying, harassment and discrimination of any kind will not be tolerated at Dance Element Studios.

Photography & Videography

From time to time, DES may photograph or video students during classes, rehearsals, performances and studio events for promotional and communication purposes.
This may include use on the DES website, social media platforms, advertising materials and newsletters. If you do not wish for your child to be photographed or filmed, please ensure you select NO to the photography and videography consent question on the enrolment form.

First Aid & Student Wellbeing

DES staff will follow appropriate first aid procedures should a student become injured or require medical attention during class time.
Families are responsible for ensuring all relevant medical and health information is kept up to date on their child's enrolment record.

Student Drop-Off & Collection

The safety and supervision of students before and after their scheduled classes is the responsibility of their parent or guardian. Families are asked to ensure students arrive and are collected promptly. Students are expected to behave safely and appropriately while on studio premises, including before and after class.

Contacting DES

For all enquiries, questions or studio-related communication, please contact us using the details below:
Email: danceelementstudios@gmail.com
Phone: Amy – 0479 087 581

Age Groups

Studio Classes	
Level at DES	Year Group
Petite	K-2
Primary	3-6
Teen	7-9
Senior	10+

ADVENTURES IN DANCE	
Level 1	Ages 2-3
Level 2	Ages 3-4
Level 3	Ages 5-6



GWPS Classes	
Level at DES	Year Group
Little Stars	K-2
Super Stars	3-6

WAS Classes	
Level at DES	Year Group
Little Movers	Prep-2
Super Movers	3-5
Advanced Movers	6+

OLPS Classes	
Level at DES	Year Group
Little Groovers	K-2
Super Groovers	3-4

ADVENTURES IN DANCE

Fee Structure	
Level 1	$11 per class
Level 2	$19 per class
Level 3	$19 per class

Asquith Church of Christ	
FRIDAY	SATURDAY
	Level 1 Ages 2-3 8:30 - 9:00am
Level 2 Ages 3-4 9:30 - 10:15am	Level 2 Ages 3-4 9:00 - 9:45am
	Level 3 Ages 5-6 9:45 - 10:30am

A unique program for children aged 2-6 years old.

Our classes provide students with an introduction to dance, focussing on;

- ★ **Confidence**
- ★ **Imagination**
- ★ **Movement**

All students perform in our annual concert in November.



Fee Structure

Class Fees (for 45 min-1 hour classes)	
1 class	$21.50 per class
2 classes	$21.00 per class
3 classes	$20.50 per class
4 classes	$20.00 per class
5 classes	$19.50 per class
6th class FREE	
30min class	$11.00 per class
1 hour private	$90.00 per class

Costume Fees (approx.)	
Adventures In Dance	$70 - $80
Petite	$75 - $80
Primary	$80 - $90
Teen	$85 - $95
Senior	$90 - $100
Troupe	$90 - $100
School Classes (Little)	$75 - $85
School Classes (Super)	$75 - $85

DES Levy's	
Enrolment Levy	$25.00 per family
Concert Levy	$45.00 per family
Troupe Levy (8/U & 10/U)	$25.00 per Term
Troupe Levy (12/U & 14/U)	$30.00 per Term
RAD Ballet Exam Levy	$35.00 per Term

RAD Exam Class Fees (1 hour class)	
1 student	$90.00 per student
2 students	$45.00 per student
3 students	$30.00 per student
4 students	$22.50 per student

ACTIVE KIDS

CREATIVE KIDS PROVIDER NSW

Uniform

At Dance Element Studios, students are required to wear DES uniform only, and to present themselves neatly in every class.
Preferred suppliers for shoes & Ballet uniform: Bloch, Energetiks, DanceStuff

Dance Style	Top	Bottom	Shoe
Ballet	Purple Leotard	Pink Tights, Purple Skirt	Pink Ballet shoes
Jazz	DES T-Shirt/Singlet	DES Leggings/Flares	Black Jazz shoes
Lyrical/Contemporary	DES T-Shirt/Singlet	DES Leggings/Flares	Tan Lyrical shoes
Hip Hop	DES T-Shirt/Singlet	DES Leggings/Flares	Enclosed shoes
Musical Theatre	DES T-Shirt/Singlet	DES Leggings/Flares	Enclosed shoes
Dance Acro	DES T-Shirt/Singlet	DES Leggings/Flares	N/A
Troupes	DES T-Shirt/Singlet	DES Leggings/Flares	Black Jazz shoes, Tan Lyrical shoes
Adventures In Dance	DES Leotard	N/A	Black Jazz shoes

Items purchased directly from DES	
Item	Price
T-Shirt	$40.00
Singlet	$35.00
Hoodie	$60.00
Jacket	$65.00
Duffle Bag	$50.00
Drink Bottle	$15.00
Leotard	$40.00
Leggings	$50.00
Active Flares	$50.00

				
T-Shirt	Singlet	Leotard	Jacket *NEW*	Flares *NEW*
				
Leggings *NEW*	Hoodie *NEW*	Duffle Bag	Drink Bottle	

Important Dates

Term Dates			
Term	Start	End	Weeks
1	Monday 1st February	Saturday 10th April	10
2	Tuesday 27th April	Saturday 3rd July	10
3	Monday 19th July	Saturday 25th September	10
4	Monday 11th October	Saturday 4th December	8



Public Holidays (NO CLASSES)	
Easter Saturday	Saturday 27th March
ANZAC Day	Monday 26th April
King's Birthday	Monday 14th June

Concert Dates	
Dress Rehearsal Day	Sunday 14th November
Concert Day	Sunday 28th November

Performance Troupes

Our DES Performance Troupes are our elite dancers who have been carefully selected to join our competition teams. Our Troupe dancers compete at multiple Eisteddfods across the year and have the opportunity to perform at various community events such as school fetes and fundraising events.

Our Troupe classes are invitation/audition only, however we are happy to accept inquiries and expressions of interest.

Troupe classes require students to further their dance skills and knowledge by attending at least 1 other class in Ballet or Lyrical/Contemporary. All students must wear a DES Uniform to class and a DES Jacket when representing DES at competitions and events.

Competition/performance dates and times will be provided to parents when we are notified. Attendance is compulsory.

There is a per term Troupe Levy which will be added to your invoice. $25 for 8/U & 10/U Troupes, $30 for 12/U & 14/U Troupes. This covers all competitions as well as 1 Troupe Workshop.









Royal Academy of Dance (RAD) Ballet Exams

At Dance Element Studios, we offer RAD Ballet Exams to all students wishing to take their Ballet education and training further. Our RAD ballet teacher will determine student placement in class grades. RAD Exam classes are also subject to extra workshops and mock exams throughout the year for exam preparation. There is a $35 per Term RAD Ballet Levy which covers these extra classes.

Level	Age Guide	Class Requirements	Exam Cost (set by RAD)	Uniform Requirements. Please purchase from Bloch Or Energetiks
Grade 1	TBC	TBC	TBC	Purple Leotard, Salmon Pink Tights, Pink Ballet Shoes, Purple Skirt
Grade 3	TBC	TBC	TBC	Purple Leotard, Salmon Pink Tights, Pink Ballet Shoes, Purple Skirt
TBC	TBC	TBC	TBC	TBC

Annual Concert

Important Dates *(these are compulsory)*	
Dress Rehearsal Day	Sunday 14th November
Concert Day	Sunday 28th November

At Dance Element Studios, a highlight of our year is the annual dance concert.

Concert Performance Levy - $45 per family.
This applies to all students who participate in the end of year concert. This covers staff supervision backstage at the rehearsal and concert, as well as a digital download of the full concert. This will be added to your Term 4 invoice.

All costumes are purchased in Term 3. A $40 deposit will be added your Term 3 fees, the balance will be invoiced by the end of Term 3. Costumes are non-refundable.

All students at DES participate in the concert. If your child is unable to perform, please email the office before the start of Term 3.






Costume Fees (approx.)	
Adventures In Dance	$70 - $80
Petite	$75 - $80
Primary	$80 - $90
Teen	$85 - $95
Senior	$90 - $100
Troupe	$90 - $95
School Classes (Little)	$75 - $85
School Classes (Super)	$75 - $85

Concert Fees	
Concert Levy	$45 per family
Tickets	$25 - $45pp

We look forward to encouraging and motivating your child through dance.
Thank you for choosing Dance Element Studios.

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